



# 2019 Camp Counselors USA

## Support Staff Program Agreement – Hungary

### Acceptance and Placement at a Camp

1. To apply to the Camp Counselors USA program you will be required to pay Program Fees (all payments should be made out to CCUSA):

#### **First Time Applicants:**

Step 1: Complete your online CCUSA application registration form and pay the Application Fee: €50

Step 2: Choose your program option and fill out and submit your program addendum and necessary application documents on your CCUSA Footprints account within 14 days of paying your Application Fee.

Step 3: Complete your CCUSA Interview and necessary interview documents.

Step 4: Acceptance Fee:

- a. Own Flight Option (ONLY available to First Time participants and COMPULSORY for Pre-Placed participants): €300. The acceptance payment is due within 14 days of acceptance – failure to pay within this period will result in the cancellation of your application with no Application Fee refund.
- b. CCUSA Flight Option (ONLY available to First Time participants and NOT available to Pre-Placed participants): €450. The acceptance payment is due within 14 days of acceptance – failure to pay within this period will result in the cancellation of your application with no Application Fee refund.

\*You can change from the CCUSA Flight Option to Own Flight Option until March 1st 2019 or one week after your placement (whichever comes first). You must request this in writing.

#### **Discounts (First Time participants only, not applicable for Pre Placed participants):**

- €75 off your acceptance fee if you fully complete Step 1, 2 & 3 above and you pay the acceptance fee by December 1st 2018.
- €50 off your acceptance fee if you fully complete Step 1, 2 & 3 above and you pay the acceptance fee by January 15th 2019.

#### **Returns:**

All program fees are payable to CCUSA and must be paid when you submit your online application form to CCUSA. Applications for this category are taken on a first come, first serve basis. Applications might be closed earlier than other application deadlines. As a returnee you will pay one of the below fees and your camp pays nothing to CCUSA. You accept full responsibility for negotiating your total pocket money with your camp.

- a. Program Fee: €365. If this will be your 2nd year or more and your last Summer/Work Travel J-1 visa was sponsored by CCUSA.
- b. Program Fee: €465. If this will be your 2nd year or more and your last Summer/Work Travel J-1 visa was NOT sponsored by CCUSA.

#### **Additions:**

If you apply and pay after March 15th, 2019, you will incur a non-refundable €50 surcharge and the CCUSA head office in the US reserves the right to cancel your application.

2. If you have found your own placement with a camp (Pre-Placed), you can ONLY select the "Own Flight Option."
3. Your application form and references are legal documents. You agree that you have personally completed the application form and any false, misleading or withheld information on your application or inappropriate behavior during your interview, on social media sites, prior to departure for the USA or during your participation on the CCUSA program, is grounds for immediate cancellation from the program without refund. You are required to inform CCUSA of any changes in information provided within your initial application, including but not limited to: health conditions, availability dates, skills and contact details. You may not change your availability start date or reject a camp placement because of an unexpected exam in June. Your availability end date is your last possible work day, NOT your return flight date.
4. To apply to the program, you will be required to submit a completed application form, proof of Student Status, upload a personal video, 2 CCUSA reference questionnaires, a passport photo, all required fees and this signed Program Agreement. All these must be submitted in order to be eligible for the discounts mentioned above and are due on or before the deadlines and/or within 2 weeks after your interview. All materials submitted to CCUSA immediately become the property of CCUSA. You must have a valid passport at the time of your application to CCUSA, or apply within 2 weeks after your CCUSA interview and provide CCUSA with the application proof. If you are an international Student you must be in at least your 2nd year of Fulltime Study at a Hungarian University and have at least 1 more year to complete after the summer.
5. CCUSA will conduct an interview for all first time applicants to help you better understand the program and to assess your skills and experience. CCUSA will work with you to make your application as strong as possible. You therefore agree to give permission to CCUSA to make changes to your application based on your verbal or written confirmation, prior, during or after your interview with CCUSA. The CCUSA head office in the US determines final program acceptance of applicants.
6. You may receive conditional acceptance on the program requiring you to attend the CCUSA Camp Fair in order to secure your placement. If you are accepted on this condition and do not attend the fair you will be cancelled without a refund of your application fee. If you attend the fair and are not hired, CCUSA reserves the right to cancel your application.
7. Placement at a camp in the U.S. may occur any time after acceptance and up until June 30th, 2019, as most camp directors make their staffing decisions between October and June. CCUSA has placed 100% of all accepted counselors for 17 years and you are required to complete all visa documentation, pay the visa fee and attend your visa appointment by June 1st 2019, even if you are not placed at this time, This is to make sure you can arrive at camp at the earliest possible time and you can have your Embassy interview before they close appointments.
8. Your application, camp type choices, skills, level of English, experience and references will determine your placement at a camp by CCUSA. All placements are final. You will be notified of all the details of your camp placement, including your arrival and departure dates, travel instructions, and your contract dates via your online CCUSA account. The dates indicated in your Placement Letter are considered your official contract and visa dates. Failure to complete your contract will result in additional costs as mentioned in Early Departures section, point 1. Most camps will contact you by email, if you neglect to answer camps within 48 hours, you might lose your placement and you can be cancelled from the program without a refund.
9. In order to facilitate your communication with CCUSA while on the program, you must check your Footprints account regularly and provide CCUSA with a current email address that you will access at least every 48 hours from the commencement of your application through to the time you complete your trip to the USA. CCUSA will not be held responsible for problems arising from failure to check your email regularly or notify CCUSA of changes to your email address. If you use a university or school email account, you are required to create a personal web-based email account once accepted to the program. You must notify CCUSA of this new email address immediately. Participants who continually fail to respond to CCUSA and Camp Directors in the USA (phone or email requests) are indicating to us that they are no longer interested in the program and will have their application cancelled after one warning and they will forfeit all fees paid to CCUSA.
10. During your participation on the program, CCUSA must confirm your arrival at camp within 3 days of your visa start date, and every 30 days throughout your program. You are required to contact CCUSA via Footprints (<http://footprints.ccusa.com>), or by phone/email every 30 days to confirm your whereabouts and job status at camp. If you do not contact CCUSA every 30 days over the course of your program, or if you withdraw from the program early for any reason, CCUSA reserves the right to end your visa.
11. You, the applicant, are the only person CCUSA will liaise with in terms of your application/placement. CCUSA will not provide information about your application or program participation to parents/friends/other family, unless you are involved in a medical emergency while in the US, in which case we will contact the person you have listed on your CCUSA application as your "emergency contact."
12. If you or your parents are US citizens, are eligible for US citizenship, are in the process of applying for US citizenship, or were born in the USA, you will not be eligible for the program (contact your local office for other program options). In this case any application or program fees you have paid to CCUSA will not be refunded.

#### **Possible Late Fees**

These fees will only be charged to those applicants who do not follow the required deadlines and procedures as stated in this Program Agreement. A non-refundable €25 surcharge will apply in any and all of the following situations:

1. First Time Participant who fail to submit to CCUSA a fully completed online application, proof of student status, electronic program agreement (signed), a smiling profile photo, 2 references (one must be a CCUSA questionnaire) and your 60 second video introduction within 14 days of paying at least the Application fee.
2. First Time Participant who fail to pay the Acceptance fee within 14 days of your placement, by March 15th 2019 or before your visa appointment whichever comes first.
3. Returning Participant who fail to submit to CCUSA a fully completed online application, electronic program agreement (signed), a smiling profile photo, within 14

days of paying the Returnee Program Fee.

4. First Time and Returning Participant who fail to submit a copy of their passport or passport application proof within 14 days of completing their CCUSA interview.
5. First Time and Returning Participant who fail to submit all the required Visa Documentation within 14 days of receiving the Email with Visa instructions.
6. First Time and Returning Participant who fail to upload their Police Check by April 15th 2019.
7. First Time and Returning Participant who fail to upload their Health History Form by April 15th 2019.
8. First Time Own Flight Option and Returning Participant who fail to upload their flight details to and from the USA and to Camp by May 1st 2019 or within 7 days of having their visa approved if after this date.
9. First Time Own Flight Option and Returning Participant who fail to pay their insurance extension within 4 weeks of departure to the USA or May 1st 2019 (whichever comes first) and you will have to purchase the insurance extension in the USA (higher fees).

#### **Insurance**

1. Insurance coverage is included in your CCUSA fees for the period you are working at camp (actual camp contract dates as shown on your DS2019 form), you will have to extend your insurance with CCUSA to cover the entire period you will be in the USA.
2. Your policy can be upgraded from economy to premium prior to departure for the US for €0.80/day. You can do this on your CCUSA Footprints account.
3. You can purchase an extension of your insurance prior to your departure to the US at a cost of €3.60/day (for economy plan) and €4.40/day (for premium plan).
4. Once your policy has commenced, any extension must be made prior to expiration (all extensions contingent upon insurance company's approval). Costs for extensions once in the USA are US\$4.20/day (for economy plan) and US\$5.10/day (for premium plan). Specific terms of coverage are available in your online CCUSA account.
5. U.S. Government J-1 visa regulations require insurance coverage for the full duration of your time in the USA from the date you enter the US to the ending date on your DS2019 form. If the included visa period of coverage does not cover the full length of your stay in the USA, you must extend the policy to cover the full travel period at your own cost prior to departure to the US.
6. The insurance plans do not cover baggage, pre-existing medical conditions, dental, or auto insurance.
7. In case of an accident or incident, it is your responsibility to submit a claim form with all original documentation and/or follow the procedures set out by the insurance company. CCUSA is not the insurance company. All claims, processing, and queries are between you and the insurance company. You will receive a copy of the policy once you have been accepted to the program. Be sure to read all policy details via your online CCUSA account.

#### **Criminal Background Check**

1. To participate on the CCUSA program, you must apply for a current Hungarian police background check "Hatósági Erkölcsei Bizonyítvány" and upload it to your Footprints account prior to April 15th 2019 to avoid late fees and possible program cancellation.
2. As part of the application you are required to disclose to CCUSA any and all criminal history, criminal offense, arrests, charges, or sentencing. Any criminal history reflected in this background check could affect acceptance/placement opportunities and/or result in loss of placement with no refund. Once the background check has been processed, you must submit the report to CCUSA by April 15th 2019. U.S. summer camps require that you bring the original of this report with you to camp. Failure to do so is grounds for immediate termination.
3. If you are not a citizen or permanent resident of the country from which you are applying, you must also gain a criminal/police background check from your home country as well with an English translation.

#### **J-1 Visa**

1. You cannot participate on the CCUSA program or enter the USA without a current J1 visa stamped into your passport and a current DS2019 form.
2. The US Embassy charges a fee of US\$160 (subject to change) to be paid in Hungarian Forints for visa processing. This fee is separate from the program fee you pay to CCUSA.
3. The US Government also charges a US\$35 (subject to change) SEVIS fee, which is paid by your camp.
4. The J-1 visa permits you to enter the US and legally work for 9 – 11 weeks at a US summer camp, with an additional 30 day grace period for travel in the US only, after you have successfully completed your contract at camp. Your visa end date is your last work day at camp, your 30 day grace period starts the next day. If a full time student, you must leave the US and return back to your Hungary by the first official teaching day or by the end of your 30 day grace period (whichever comes first, or required by the visa regulations).
5. The DS2019 visa document is the document you will need to apply for your J-1 Exchange Visitor visa at the US Embassy. As a Department of State designated visa sponsor, CCUSA will issue this document for you once you have been placed, paid your program fees in full and you have confirmed all your passport details through your online CCUSA account.
6. If you confirm your details incorrectly, or if the DS2019 is lost or damaged, the DS2019 form must be reprinted and you will be charged US\$75 for a new form, plus additional shipping charges. If no reprint is needed, you will be charged US\$25.
7. Within 14 days of receiving the email visa instructions from CCUSA, you must have submitted all required documentation to CCUSA so we arrange your visa appointment. The U.S. Embassy requires an in-person interview for all participants. You must apply for and obtain your J-1 visa before departing your home country. Continued failure to submit these required documents will indicate to us you are no longer interested in the program and are grounds for cancellation from the program with no refund of fees paid to CCUSA. If you have not received a camp placement by May 1st 2019, CCUSA reserves the right to request you apply for your J1 visa prior to placement. If you have any criminal records or convictions you will be required to show your completed original background check at the time of the Embassy Interview.
8. The U.S. Embassy may charge a fee for booking your interview which will be passed onto you.
9. Please check when you receive your passport and visa back if the document is correct. Mistakes have been made and can delay your trip.
10. You must enter the U.S. by the start date on your DS2019 form and validate your program with CCUSA (through your online CCUSA account) within 3 days of arrival. If you know you are not going to be able to travel to the US by your DS2019 start date, CCUSA requires that you have your DS2019 start changed. It is YOUR responsibility to notify your local office and request a change to your program start date. Failure to validate your program within the required 3 days will result in a SEVIS status of "terminated" which means your participation in the program has been cancelled.
11. You are required to check in with CCUSA every 30 days during your stay in the US. Failure to do so can jeopardize your program and visa status.
12. CCUSA reserves the right to change program rules, conditions and fees if any State Department regulations for the J-1 visa change after the printing of this program agreement.
13. In order to qualify for a J-1 Summer Work Travel visa (allowing you to work as a Support Staff at a summer camp), you must be a full time student. You must be enrolled in University or College courses (BA, BSc, MSc, MA or PhD) for at least a 2-year course. You must be an active and fulltime student, with a significant amount of subjects and credits. You cannot be an inactive student during the term of Spring 2019. If you are an international Student you must be in at least your 2nd year of Fulltime Study at a Hungarian University and have at least 1 more year to complete after the summer. More visa restrictions may apply – contact the US Embassy and/or the CCUSA office in Budapest for any questions or concerns.
13. If you are a non-Hungarian student, studying in Hungary and you decide to apply at the US Embassy in Hungary, you must provide a recent residency permit (must be valid until October 2019).

#### **Medical History**

1. As part of the application you are required to disclose to CCUSA any and all past or current medical conditions (if you are unsure of what to include contact CCUSA to discuss).
2. If accepted, you must download the CCUSA Health History form, which must be completed and signed by your physician. This must be completed per the instructions and submitted to CCUSA at least 4 weeks prior to departure for the U.S. or 15th April 2019, (whichever comes first).
3. Your camp also requires you to bring the original signed and completed form to camp. Failure to complete this form in your home country may result in your termination or you will be required to pay for a medical examination in the U.S (this exam is expensive and is not covered by your travel insurance policy).
4. Some camps require specific inoculations. If so, those requirements will be indicated in your Placement Letter found on your Footprints account.

#### **Refund Policy**

1. The Application fee is only refundable if you are not accepted to the program or you are not placed by June 30th 2019.
2. If you cancel prior to, or after your acceptance to the program, the application fee is non-refundable.
3. The application and acceptance fees will not be refunded if you cancel from the CCUSA program after acceptance (unless canceling for reasons outlined in Point 7, 11 and 12). If you have not paid your fees in full, you will be invoiced for the amount due to CCUSA which are due within 14 days of cancelling. By signing this Program Agreement, you agree you will pay full fees regardless if you are placed or not. Do not sign this agreement if you do not accept this, or you do not understand this policy.
4. If you change any information on your application after acceptance to the program that CCUSA determines will adversely affect your placement possibilities, CCUSA reserves the right to withdraw your application from the program; in this case there is no refund of any fees. This includes availability dates, information

you post in your application documents as well as any information that you post on the internet or social media. Unexpected schools exams are not a valid reason to cancel from the program and get a refund.

5. If you post anything on the internet or social media or break any of the camp, state or federal rules during your camp program (including time off), CCUSA reserves the right to cancel you from the program without any refunds (please see Early Departures for more details).
6. If you cancel due to life-threatening illness or a life-threatening illness or death of a parent or sibling (medical certificate required for review by CCUSA), you will receive a refund of your Acceptance fee. You will be charged for any flight cancellation fees if applicable. A written cancellation notification and the medical certificate documenting the illness must be received within 10 days of cancelling to qualify for a refund. No refunds will be made for cancellations as a result of pre-existing conditions.
7. Fees incurred for obtaining your criminal background check, medical examination and visa processing and any other third party services are non-refundable in most cases and CCUSA is not responsible for any refunds of these fees.
8. The US\$35 SEVIS fee, if paid by CCUSA at the time of your cancellation, will be deducted from any refund owed to you. If you are not owed a refund and the SEVIS fee has been paid by CCUSA on your behalf, you will owe CCUSA US\$35 for the SEVIS fee.
9. If you cancel from the program (for any reason) once you are placed and your international flight has been booked by CCUSA, you will be responsible for all flight cancellation fees as imposed by the airlines.
10. If you are not placed by June 30th, 2019 you will be cancelled from the program. Upon the return of your DS2019 form to CCUSA you will receive a full refund of the fees paid to CCUSA. In this event, refunding the program fees is the limit of CCUSA's responsibility, as damages for nonparticipation are impossible to calculate. You may save your application and your fees and carry them over to 2019, please contact the CCUSA office in Budapest for more information.
11. In the event the U.S Government rejects your visa application in your home country, CCUSA will retain €100 of your program fees and refund the remaining. CCUSA strongly advises you to apply for your J-1 visa only in your country of citizenship. Visa applications made in a country where the applicant is not a citizen or permanent legal resident may face higher risk of visa denial. The U.S. Government requires additional documentation if you apply for your visa outside your home country. CCUSA cannot be held liable for visa rejections.
12. If you have not applied for your visa at least 15 days prior to your date of availability or if the U.S. Government does not issue your visa in time to arrive at camp by your start date as listed on your online CCUSA account, your participation in the program will be cancelled and no refund will be given.
13. Your DS2019 visa application form must be returned to CCUSA before any refunds can be issued.

#### **Pre-Departure Orientation**

1. CCUSA provides a mandatory Pre-Departure Orientation meeting in your country to give detailed information about the J-1 visa, program rules and life in the United States. U.S. government regulations require that you attend this orientation. Failure to do so will result in the cancellation of your program without refund. Do not sign this Program Agreement if you do not accept this or you do not understand this policy. The date of the Pre- Departure Orientation will be Sunday May 6th, 2019. Time and exact place in Budapest will be announced 2 weeks before the meeting.

#### **Travel to Camp**

##### **Own Flight Option:**

1. You must arrange and pay for your own return flight transportation (including your international flight) to your camp's designated arrival meeting point in the U.S. You must also pay for and pre-arrange all ground transportation (bus, train, flight) to camp. Camp will not reimburse you for this.
2. Your full, international and US domestic travel itinerary to camp must be entered into your online CCUSA account or otherwise provided to CCUSA as soon as you have booked your flights. If you are placed prior to May 1, you must supply CCUSA with full international/domestic flight details by May 1st, 2019 and no later than 4 weeks prior to your departure (whichever comes first). If you are placed May 1 or later, you must supply CCUSA with full international/domestic flight details no later than 72 hours after placement or 24 hours in advance of your departure to the U.S., whichever is the earlier date.
3. If you are not traveling directly to camp, you must provide a full itinerary including contact telephone numbers and addresses for each day overseas until you arrive at camp. Failure to complete these travel requirements in the time frame indicated may result in your cancellation from the program, and no refunds will be issued.
4. If you are accepted to the program and wish to change to the CCUSA Flight Option, this must be requested in writing before March 1st 2019. It then must be approved by CCUSA US Head office and your camp (if placed), you then must pay €150 in additional program fees within 24 hours to secure this change.

##### **CCUSA Flight Option:**

1. CCUSA reserves the right to restrict the flight option you may choose after reviewing your application. The CCUSA flight option is only available to first time participants who are not preplaced.
2. You must arrange and pay for your own transportation to the designated CCUSA departure airport.
3. Return international travel from the CCUSA designated airport to the U.S. is arranged and paid for by CCUSA.
4. In conjunction with CCUSA, your camp arranges and pays for your one-way travel to camp from the CCUSA Meet and Greet site or the international arrival point. You are responsible for all travel following camp, including the cost of returning to the airport from which your international flight departs (in most cases New York). If you are on the Flight Option, your return flight departs from New York City, unless otherwise specified.
5. You are required to login to your online CCUSA account to request your return international flight date within 72 hours of being notified via your online CCUSA account of your placement. If you are not placed by May 10th, you will be required to request your return international flight date on the same day you are notified via your online CCUSA account of your placement. If you wish to depart on a different date than those available to select, you are responsible for any difference in the cost of the airfare.
6. If you fail to request your return flight date, within the deadlines mentioned before, CCUSA will allocate you a return flight date based on the end availability date on your application form or your visa end date and/or you will have to change to the Own Flight Option (without a fee refund). You will be responsible for all necessary flight change costs following date selection.
7. Your flight date is chosen by CCUSA to coincide with your camp's required start date. If you require CCUSA to change the date of your international flight to the U.S. (due to issues such as, but not limited to exams, sickness, missing the flight or failure to obtain your J-1 visa in time), you will be responsible for all flight change costs. If you cannot fly on the requested date by your camp, you might lose your placement and might be cancelled from the program without a refund.
8. If you are placed in May or June you will have to be prepared to leave quickly (in 1 or 2 days in some cases) after your placement, if your camp requests this.
9. Flight date changes are subject to airline fees and availability. These costs are not set by or under the control of CCUSA. If you end your program early or change either your return flight date or departure airport upon completion of the program, you are responsible for any flight change fees as well as a US\$25 surcharge to CCUSA for rebooking.
10. Depending on your camp's travel requirements, you may be required to travel to the CCUSA Meet & Greet site. If this is necessary you are responsible for local transportation, the cost of hostel accommodation (US\$99/night, subject to change), and meal costs during this time. Transfers from the U.S. arrival airport to the Meet & Greet is not included in your program fees. CCUSA will provide you with cost efficient transportation options and instructions.
11. You are responsible for any baggage fees that might be charged by the airline.
12. Once in the U.S., all return flight changes will be processed through Footprints or through our travel agency issuing your ticket, based on availability with the airlines and a mandatory 7-day advance notice.

#### **Post Camp Travel**

1. You are responsible for travel costs after camp including transportation, meals and accommodation. This includes travel costs to your U.S. departure airport for your return flight home or onward international travel. As you must be a fulltime student in order to be eligible for this program, you must return to your home country by the first official teaching day in September 2019 (no exceptions).

#### **During the Summer**

1. The standard resident camp season is nine weeks (eleven weeks for day camps), and you must arrive at camp on the date listed on your Footprints account. Your pocket money will begin accruing on the first day of general staff training. Some camps exceed 9 or 11 weeks. In these cases, you will be required to work at camp until the assigned end date (camp contract takes precedence over the 9 to 11 weeks specified by CCUSA in this Program Agreement). In such cases where you work longer than 63 days (9 weeks) at a resident camp or 77 days (11 weeks) at a day camp, you will be paid an additional amount per extra working day.
2. Failure to complete your contract will result in additional costs (travel, food, lodging, etc).
3. Under Federal law, camps are required to withhold minimal federal and state tax from your Pocket Money. You will be required to file a tax return for 2019 as a CCUSA participant. CCUSA offers an inexpensive tax service for your convenience to assist with filing your tax return.
4. As a J-1 Summer Work Travel visa participant you are required to apply for a Social Security Card at least 10 days after your visa start date (does not apply for returnees who already have a Social Security Card). CCUSA provides full instructions on this and if your camp does not assist you, you still must lodge this application within 4 weeks of your visa start date.
5. The camp pays a fee to CCUSA to cover administration costs associated with your recruitment, selection, placement, insurance, SEVIS fee and supervision. This

- fee does not comprise part of your Pocket Money; however, it does form part of the total expenses paid by the camp.
6. Prior to arrival, any policies your camp has that supersede what is written in this agreement should be communicated to you in writing by your camp. Please note that camp policies cannot supersede US Department of State regulations for the J-1 visa program.
  7. The J1 Exchange Visitor program you are traveling on to the US is a Cultural Exchange program with a work component in it, and has a required cultural component. Participants must participate in at least one cultural activity each week in order to expand their knowledge of American culture and life. CCUSA will provide you with resources for cultural activities in the area where you will be at camp. These resources are accessible through your Footprints account. You will be required to report on these cultural activities each month during your 30 day check in. Failure to participate in this required cultural component can jeopardize your program.
  8. You will be required to report on these cultural activities each month during your 30 day check in. Failure to participate in this required cultural component can jeopardize your program.
  9. Support Staff is not allowed to work more than 10 hours in any full day and/or 60 hours in one full week. During the summer you are entitled to an average of 24 hours off per week, of which 12 hours must be continuous during daylight hours.
  10. You will earn a set amount of Pocket Money based on the program option you have chosen (own or CCUSA flight). You will be paid by the camp director according to camp policy, prior to the last day of camp.
  11. For working the 9-week resident camp or 11-week day camp you will earn:
    - CCUSA Flight Option:**  
Support Staff US\$1,250
    - Own Flight Option:**  
Support Staff US\$1,800
    - Returnees:**  
See Acceptance and Placement, Point 1  
Additional Pocket Money for which you may be eligible:  
US\$49 a day: For each additional day you work as a Support Staff beyond the standard 9 or 11 week session (not including days off).
  12. Your camp will provide a bed, three meals a day and access to laundry facilities (facilities not always on camp property). Your personal expenses before, during and after camp are your own responsibility.
  13. Your visa dates will match your camp contract dates. You are not eligible to extend these dates in order to work at a different employer when your camp contract has been completed. From time to time, CCUSA will allow you to be placed at a different camp if you have successfully completed your original camp contract.

#### **Early Departures**

1. If you fail to fulfill the responsibilities of your position at camp or violate any camp rule, State or Federal law, or leave voluntarily, your participation will be cancelled and in certain cases you must depart the USA immediately. This includes anything that might happen during your time off. You will incur additional costs for travel, food, lodging and a contract cancellation fee will be charged.
2. Fees paid to CCUSA will not be refunded.

#### **Returnees:**

In addition to all other points included in this agreement, the following policies pertain specifically to Returnees.

1. A "Returnee" is classified as a person who is returning to the same camp, OR to a new camp under the direction of a camp director the applicant has previously worked under.
2. You must submit a complete online application, proof of student status, current criminal/police background check, this signed program agreement and a passport photo to your local CCUSA office along with a return invitation, contract or email from your camp director (must include a statement verifying you have been invited to return to camp and your proposed work dates).
3. Upon completion of all the above and once your placement has been confirmed CCUSA will provide you with a current DS2019 visa application form, 24-hour support while in the USA, insurance coverage which will cover you from the start date on your J1 visa until the end date on your J1 visa (and you must extend your CCUSA insurance for any time you spend in the USA before and after camp while on the Grace Period).
4. You are required to submit your travel to camp plans to your online CCUSA account at least 4 weeks prior to your departure in order for us to activate your insurance policy. Information required includes airline, flight number, date and time of arrival as well as your method of arrival to camp if arranging this yourself. In addition, you MUST notify your camp of your travel plans. CCUSA is not responsible for coordinating an airport pickup with your camp. Failure to complete these travel requirements in the time frame indicated may result in your cancellation from the program, and no refunds will be issued.
5. Returnee applications can close at any time.
6. Participants who have used CCUSA as their previous visa sponsor will be given priority in case the returnee cap is close to be reached.

#### **Privacy Statement**

CCUSA must comply with the requirements of the Data Protection Act and ensure that all personal information is held securely and is only lawfully disclosed. Please see your CCUSA Footprints account for the full Privacy Statement.

I certify that I will be at least 18 years of age by June 1st, 2019 and I personally completed the Camp Counselors USA application form. I understand that I sacrifice privacy and comfort, work long and demanding hours and must adhere to camp policies which may be limiting and not necessarily reflect my way of living (curfews, time on/off, no smoking, no alcohol, etc.). My electronic signature confirms that I have read, understood, and agreed to abide by the terms, conditions and rules as detailed above. I agree that all information written and given to CCUSA is 100% correct. I allow CCUSA to send me program information and updates via email. I also allow CCUSA to forward my name, email address and phone number to its preferred travel agent, to other counselors who may wish to share a room for any travel options and to counselors placed at the same camp or traveling on the same flight. I allow photos taken of me at meetings, arrival sites and/or at my camp location to be used for publicity purposes. California law applies to any disputes arising out of this agreement.